

For Office Use Only

Year Month Name of the District Serial No. of Housing Unit

Confidential

The information collected in this survey will be strictly confidential and individual level information will not be divulged to any person or agency.

SRI LANKA LABOUR FORCE SURVEY

SURVEY SCHEDULE

Department of Census & Statistics Sri Lanka

Identification Information:

1.	Address: Where it belongs) :	10.	Survey Quarter:
		11	Number of Household:No.:
2	Province:	12	Name of Head of this Household:
3.	District:		
4.	D.S.Division:	13.	Interviewer's
5.	G.N.Division:No Name:		Name:
6.	Sector :		Signature: Date:
7.	Name of M.C./U.C./P.S	14.	Supervising Officer's:
8.	Name of Ward/Village/Estate:		Signature: Date:
9.	Census Block No Sample Reference No.		

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Y	ear	Mo	onth	Sector	Dist	trict	Uni	que P.S.U	.No.	Household Sam Number (within th	ple Reference ne census block)	Household Number (within the housing unit)	Househo (with	ld Serial N in the Distr	

Concept & Definitions:

- 1. Labour Force: The labour force is composed of the economically active population 10 years of age and over.
- 2 The Economically Active Population: is defined as those persons who are/were employed or unemployed during the reference period of the survey.
- 3. **Employed:** Persons, who worked as paid employees, employers, own account workers (self employed), or unpaid family workers during the referce period are said to be employed. This includes persons with a job but not at work during the reference period.
- 4. **Unemployed:** Persons available and/or looking for work, and who did not work and taken steps during last four weeks to find a job and ready to accept a job given a work opportunity within next two weeks.

5. Reference period:

Reference period "current": The week preceding the week of the survey; i.e. last week.

- 6. Not in the Labour Force (not economically active): Persons who were neither working nor available/looking for work are classified as "not in the labour force". Persons are not in the labour force for such reasons as: full time care of the household, full-time students, retired or old age, infirmed or disabled, or are not interested in working for one reason or another.(Current and usual definitions apply)
- 7. Underemployment is defined based on hours of work in his occupation/Economic activity. i.e. The persons who are willing and able to work beyond the total hours work.

Control Data

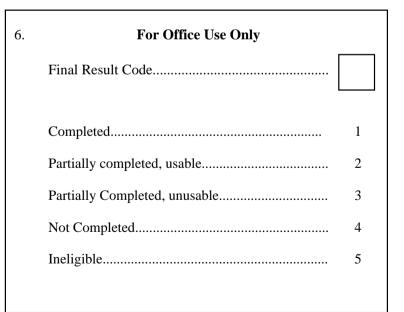
Interviewer's Visits	1 st	2nd	3rd	
1. Date				
2 Result *				
a. Time taken to Complete the Schedule	minutes	minutes	minutes	

* Result Code

Completed		1
Deferred		2
Ineligible**		3
No competent	respondent at home	4
Refused		5
Housing unit	is temporarily closed	6
Other (specify	7)	7

- ** Specify the reason to be ineligible
- (i) Vacant
- (ii) Seasonal
- (iii) Non-residential
- (iv) Destroyed

- 4. If the housing units is consolidated, No. of H.U's listed for this unit.
- If the housing unit is divided, No. of H.U's in this unit as at present.



CODES FOR PERSONAL CHARACTERISTICS

Coloumn - 3 Relationship to Head of Household.

Head of Household	1
Wife/Husband	2
Son/Daughter	3
Parents.	
Other Relative	5
Domestic Servant	6
Boarder	7
Other	9

Column - 4 Gender

Male 1	
Female	

Column - 6 Ethnic Group

Sinhala	1
Sri Lankan Tamil	2
Indian Tamil	3
Sri Lankan Moor	4
Malay	5
Burger	6
Other	

Column - 7 Religion

Buddhist1
Hindu
Muslim
Roman Catholic
Roman Catholic Other Christian
Other

Coloumn - 8 Marital Status

Never married.	1
Married	2
Widowed	3
Divorced	4
Separated	5

. .

Column - 9 Educational Attainment

Studying/Studied Grade - 1	00
Passed Grade - 1	01
Passed Grade - 2	02
Passed Grade - 3	
Passed Grade - 4	04
Passed Grade - 5.	
Passed Grade - 6	
Passed Grade - 7	
Passed Grade - 8	
Passed Grade - 9	09
Passed Grade - 10	10
PassedG.C.E.(O/L) / N.C.G.E	11
Passed Grade - 12	12
Passed G.C.E.(A/L)/H.N.C.E	13
Passed G.A.Q/G.S.Q	14
Degree	
Post Graduate Degree/Diploma	16
No Schooling	19

Column - 10 Attendance at Schooling or other Educational Institution

School	1
University	2
Other Educational Institution	
Vocational / Technical Institution	4
Does not attend	5

Column 11, 12, 13 : Literacy

Able to read and write	1
Unable to read and write	te2

For Question NO.2 in the Labour Force Part:

Inquire whether (S)he was engaged in following activities except which are mentioned in question No.2.

* Activities as (Ploughing, Sowing, with regard to transplanting rice, harvesting paddy cultivation crops, spraying weediside, pestiside, fertilizing.....etc.)

* All above activities with regarding (vegetable/ permanent crops/fruits/flower (commercial purposes)

* Livestock operations/feeding and milking animals, churning milk, grassing

* Sorting fish, Making dried fish.

* Drying Copra, Drying Coir, Making Ropes, Beating Coconut Husks, Weaving Cadjans, Peeling Cinnamon, Rolling Beedi.

* Making clothes, sowing pieces of cloths or leather, knitting, embroidery, mat and rope making ginning, spinning and weaving.

* Making foods/ice packets for selling purposes

Personal Information

Serial Number	Name of Individuals who usually live here including those who are temporarily absent (include boarders, lodgers, servants, etc. and exclude temporary visitors) Mention head of the household first.	Relationship between Main Householder	Male/Female	Age (as at last birthdate)		Race	Religion	Marital Status	Educational Attainment	(5 years and above)	Current Educational Status (5 years and above)	Sinhala	E LITETACY E (10 years and above)	English
1	2	3	4	5	I	6	7	8	9	l	10	11	12	13
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Information on Labour Force (Age 10 years and above) exclude persons who are presently abroad

Q1. (a) Name of the Person								
(b) Serial No.		7		7		7		7
12 Were you engaged, last week, even for a few hours in paid employment, own account profitable work or contributing family work as an economic activity (including employer) (If it is not possible to identify the person as being engaged in a Yes specific economic activity, inquire whether (S)he was engaged in an activity specified in page 4 of the questionnaire.		Go to Q4.	1 2	Go to Q4.	1 2	Go to Q4.	1 2	Go to Q4.
 During last week on what activity you were engaged in? 1.The main economic activity 2.Another economic activity 3.The main economic activity and another economic activity. 	1 2 3	Go to Q7	$\left[\frac{1}{2}\right]$	Go to Q7	1 2 3	Go to Q7	1 2 3	Go to Q7
14. Even if you were not engaged in any of the above economic activity during last week, did you have an eco- nomic activity to be engaged in?	1 2	Go to Q6	1 2	Go to Q6	1 2	Go to Q6	1 2	Go to Q6
 Why were you not involving work during last week? (Circle the most appropriate code). List of reasons Off season/ Bad weather Temporary disorganization mechanical, electrical breakdown, shortage of raw material, financial difficulties, strikes, nothing works) Sick/Injury Leave/holiday/vacation/educational leave or training. Personal / Family Needs Other (specify). 	1 2 3 4 5 9	Go to Q7	1 2 3 4 5 9	Go to Q7	1 2 3459	Go to Q7	1. 2 3459.	Go to Q7
 GE (a) Were you engaged in one or more of the following activities, during last week? No (Purchasing firewood is not relevant here. If firewood/water is only brought from outside, specify the time spent). (b) Activities Bringing firewood for home consumption	2	Go to Q.6(b) Go to Q33 Times spent (hrs) Go to Q.33	1	Go to Q.6(b) Go to Q33 Times spent (hrs) Go to Q.33	1 2 1 2	Go to Q.6(b) Go to Q33	1 2 1 2	Go to Q.6(b) Go to Q33 Times spent (hrs) Go to Q.33
5. Engaging in a repairing working in own nouse of building	3		3	<u> </u>	3		3	

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Serial No.				
17 . What is the main economic activity, you are engaged in? Describe the main activities relevant to this economic activity?	*	*	*	*
DE. What is the main production activity/service/activity which is relevant to the work you are engaged in, at your institution or enterprise/your place of work?	*		*	*
 Status of Occupation? 1. Employee 2. Employer 3. Own account worker 4. Unpaid family worker 	$\left. \begin{array}{c} 1\\ \hline 2\\ \hline 3\\ \hline 4 \end{array} \right\} \qquad \text{Skip to Q.14}$	$\left. \begin{array}{c} 1\\ \hline 2\\ \hline 3\\ \hline 4 \end{array} \right\} \qquad \text{Skip to Q.14}$	$\left.\begin{array}{c}1\\\hline 2\\\hline 3\\\hline 4\end{array}\right\}$ Skip to Q.14	$\left. \begin{array}{c} 1\\ \hline 2\\ \hline 3\\ \hline 4\\ \hline 4 \end{array} \right\} \qquad \text{Skip to Q.14}$
Only for Employees (If $Q.9 = 1$)	Only for Q9-1	Only for Q9-1	Only for Q9-1	Only for Q9-1
11 Is your occupation permanent/temporary/casual? 1. Permanent	1 2 3 4 Go to Q.17	1 2 3 4 Go to Q.17	1 2 3 4 Go to Q.17	1 2 3 4 Go to Q.17
11. Is your employer contributing to the pension scheme or provident fund on your behalf? Yes No Do not know	1 2 3	1 2 3	1 2 3	1 2 3
12 Are you entitled for annual paid leave or leave encashment? Yes No Do not know	1 2 3	1 2 3	1 2 3	1 2 3
13 To which sector the institution where you work belongs? 1. Government 2. Semi Government	$ \begin{array}{c} 1\\ 2\\ 3 \end{array} $ Go to Q.17	$\left.\begin{array}{c}1\\\frac{2}{3}\end{array}\right\} Go \text{ to } Q.17$	$\left.\begin{array}{c}1\\\hline 2\\\hline 3\end{array}\right\} Go \text{ to } Q.17$	$\begin{bmatrix} 1\\ 2\\ 3 \end{bmatrix}$ Go to Q.17

		2
- 1	1	1

Serial No.				
FOR PRIVATE SECTOR EMPLOYEES (Q.13=3) AND (Q9=2,3,4)	For private Sector Employees (Q.13=3) and (Q.9=2,3,4)	For private Sector Employees (Q.13=3) and (Q.9=2,3,4)	For private Sector Employees (Q.13=3) and (Q.9=2,3,4)	For private Sector Employees (Q.13=3) and (Q.9=2,3,4)
14 Is your institution of work/your business or enterprise (agricultural/non-agricultural) registered under employees No provident fund or Inland Revenue Department? Yes No	1 2 3	1 2 3	1 2 3	1 2 3
15. Does your institution/business or enterprise maintain a system of formal written accounts? (proper accounts record- ing system) No Do not know	1 2 3	1 2 3	1 2 3	1 2 3
16. What is the total number of regular employees, employed at your institution where you work/your institution?				
1. Less than 5	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
17. What is the number of hours, you usually work per week?	Hours	Hours	Hours	Hours
18 What is the number of hours, you actually worked at this occupation?	Hours	Hours	Hours	Hours
19. If $Q.18 < Q.17$, then go to $Q.20$, Otherwise go to $Q.21$	If Q.18 < Q.17, then go to Q.20, Other wise go to Q.21	If Q.18 < Q.17, then go to Q.20, Other wise go to Q.21		If Q.18 < Q.17, then go to Q.20, Other wise go to Q.21

Serial No.		7			
 What is the reason for working fewer hours than usual? Off season/Bad weather Temporary disorganization (mechanical, electrical breakdown, shortage of raw material, financial difficulies, strikes) Could not find a work	1 ·2 3 4 5 6 7		1 2 3 4 5 6 7	1 2 3 4 5 6 7	1 2 3 4 5 6 7
 9. Other (specify)		go to Q.26	8 9 2 go to Q.26	8 9 2 go to Q.26	8 9 2 go to Q.26
Describe the main activities relevant to this activity.23 What is the main production activity/service/activity which is relevant to the secondary work you are engaged in, at your institution or enterprise/your place of work?	 	*		*	*
 24. Status of Occupation? Employee	1 2 3 4 Hours	Response and go to	1 2 3 4 Hours Response and go to	1 2 3 4 Hours Response and go to	1 2 3 4 Hours Response and go to

Serial No.				
Employers - Go to Q.31 Should be fill for all employees those who don't have secondary occupation. Q.21 = 2 and $Q.9 = 1, 3, 4$	Employers - Go to Q.31 Should be fill for all employees those who don't have secondary occupation.	Employers - Go to Q.31 Should be fill for all employees those who don't have secondary occupation.	Employers - Go to Q.31 Should be fill for all employees those who don't have secondary occupation.	Emploâyers - Go to Q.31 Should be fill for all employees those who don't have secondary occupation.
26. (a) No. of hours in Q.17 (state)	less than 35 Go to Q.27 Go to Q.26(b)	less than 35 Go to Q.27 Go to 35 & over Q.26(b)	less than 35 Go to Q.27 35 & over Go to Q.26(b)	less than 35 Go to Q.27 35 & over Go to Q.26(b)
(b) No. of hours in Q.18(state)	less than 35 including 00 Q.26(c) 35 & over Q.31 Go to Q.31	less than 35 including 00 35 & over Q.31	less than 35 including 00 35 & over Go to Q.26(c) Go to Q.31	less than 35 including 00 35 & over Q.31 Go to Q.26(c) Go to Q.31
(c)	if Q.20 Code= 1Go to Q.27ifQ.20=code 2-9Go to Q.31	if Q.20 Code= 1Go to Q.27ifQ.20=code 2-9Go to Q.31	if Q.20 Code=1Go to Q.27ifQ.20=code 2-9Go to Q.31	if Q.20 Code=1Go to Q.27ifQ.20=code 2-9Go to Q.31
27. If you are given an opportunity to work during a longer period (than you usually work (hours)),would you like to work?				
 (i) in the present occupation/economic activity. (ii) While doing the present occupation doing an another occupation/economic activity . (iii) engaging your self fully in another occupation / No economic activity. 	1 2 Go to Q.31	1 2 Go to Q.31	$\frac{1}{2}$ Go to Q.31	1 2 Go to Q.31
 28. If so, how would you like to work? 1. In the present occupation/economic activity 2. doing an another occupation while doing the present occupation 3. Fully in another occupation 4. Any of the above 	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
29. How many extra hours you would be able to work, in addition to those you usually work per week?	Hours	Hours	Hours	Hours
30. As mentioned above, are you ready to work on these extra Y_{es} hours, if you get an opportunity within next two weeks? No		1 2	1 2	$\frac{1}{2}$

For all employed persons

Serial Number				
31 Are you an employee in the main occupation? Yes No		1 2 Go to Q.32	1 2 Go to Q.32	1 2 Go to Q.32
For monthly salary earners: (a)(i) Gross salary of last month (Rs.) (<i>including all allowances</i>) (ii)Additional earnings during last month (Rs.)(<i>overtime payment etc.</i>) (iii) Income in kind (<i>if there is any</i>) (Rs.)				
For daily wage earners: (b) (i) Daily wage (Rs.) (ii) Number of days worked last month (iii) Total earnings. (Rs.) (iv) Income in kind (if there is any) (Rs.)				
32. Are you an employee in the secondary occupation? Yes No	1 2 End	1 2 End	1 2 End	1 2 End
For monthly salary earners: (a)(i) Gross salary of last month (Rs.)(including all allowanaces) (ii) Additional earnings during last month(Rs.)(overtime payment etc.) (iii) Income in kind (if there is any) (Rs.) For daily wage earners:				
 (a) (i) Daily wage (Rs.) (ii) Number of days worked last month (iii) Total earnings (Rs.) (iv) Income in kind (<i>if there is any</i>) (Rs.) 	End	End	End	End

For all Aged 10 years and over excluding Employed Persons (persons answered 1 or 2 for Q.6(a))

Serial No.				
33 Would you expected to do a paid job or to start a self employment? No	1 2 Go to Q.38	1 2 Go to Q.38	1 2 Go to Q.38	1 2 Go to Q.38
Already got a job and ready to go/already made arrangments for self employment activity	• 3 Go to Q.39	3 Go to Q.39	3 Go to Q.39	3 Go to Q.39
34. Did you take any steps during the last 4 weeks to find a job or to start a self employment? No	1 2 Go to Q.36	1 2 Go to Q.36	1 2 Go to Q.36	1 2 Go to Q.36
jobcontacts/friends/relations	1 2 3 4 Go to Q.37 5 9	1 2 3 4 Go to Q.37 5	1 2 3 4 Go to Q.37 5 9 ■	1 2 3 4 Go to Q.37 5 9
 for a job	3	1 Go to Q.37 2 3 4 5 6 7 9 End	1 Go to Q.37 2 3 4 5 End 6 7 9	1 Go to Q.37 2 3 4 5 6 7 9

Serial No.	\square]		 _		
	s 1		Go to Q.39	1 2	Go to Q.39	1 2	Go to Q.39	1 2	Go to Q.39
 38. What is the reason for not being able to do such thing? 1. Educational or vocational training activities. 2. Household activities. 3. Retired/Old age. 4. Physically illness/Disabled. 9. Other (specify) 	1 2 3 4 9		End	1 2 3 4 9	End	1 2 3 4 9	End	1 2 3 4 9	End
 39. Do you expect a self employment? or a paid employment? 1. Self employment 2. Paid employment	1 2 3		Go to Q.41 Go to Q.43	1 2 3	Go to Q.41 Go to Q.43	1 2 3	Go to Q.41 Go to Q.43	1 2 3	Go to Q.41 Go to Q.43
41 Would you expect your job in the public sector? private sector? or semi-government sector? 1. Public Sector 2. Semi-government Sector. 3. Private Sector 4. Any Sector	- <u>2</u> - 3	}	Go to Q.42	$\left[\frac{1}{2},\frac{3}{4}\right]$	Go to Q.42	1 2 3 4	Go to Q.42	$\left[\frac{1}{2}\right]_{\frac{3}{4}}$	Go to Q.42
41. (a) If you are interested in starting a self employment, do you expect any help from the Government/Other Institution, for Yes basic needs? No (b) What type of assistance do you expect? <i>(Circle up to most relevant 3 codes)</i>]	Ask 41(b) Go to Q.42	1 2	Ask 41(b) Go to Q.42	1 2	Ask 41(b) Go to Q.42	1 2	Ask 41(b) Go to Q.42
 Getting a loan facility	1 2 3 4			1 2 3 4 5 9		1 2 3 4 5 9		1 2 3 4 5	
42 Describe the nature of the occupation/economic activity / self employment that you like to be engaged in?		Code	······································	 	ode*	 	ode ***	 Code	

Serial No.																			
43. What is the minimum monthly salary/income that you expect through the employment/business? (Rs.)															[]
 44. How long have you been looking for a job ? 1. less than 6 months 2. Between 6 - 12 months 3. One year or more 	1 2 3	-					1 2 3				1 2 3				1 14 1	1 2 3			
45. Have you successfully completed a formal professional/ technical training, relevant to an occupation/self employment?			Go	to Q	.47		1 2	Go t	to Q.4	7	1	Go	to Q	0.47		1 2	Go t	o Q.47	
 (a) Training (1) Complete Relevant training and go to Q.48 (i) Name of the training		tı	ils of Tra aining ar				ı 		ing/ Com go to Q.4			of Train ining and			<u>.</u>		of Training ning and go		
 (state the highest stage passed, if relevant) (ii) Field of training (iii) Nature of the certificate received: General Certificate: Diploma Certificate: Higher Diploma Certificate: 	1 2 3				[*	1 2 3	 			* 123		[1 2 3		[]]	*
(iv) Institution (the institution that offered the qualification)		J 				*	 	 		1	*	 	[]*				*
[v] Duration: (in months)											F]		
 (b) Training (2) (i) Name of the training								 				 							
 (ii) Field of training (iii) Nature of the certificate received: General Certificate: Diploma Certificate: Higher Diploma Certificate: (iv) Institution (the institution that offered the 	 1 2 3					*	 1 2 3	 			* 1 2 3		C			1 2 3			_*
 (iv) Institution (the institution that offered the qualification)]		<u>[</u>]	*	······				* 	 			}]		_*

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Serial No.								
47. Why were you not able to get such formal professional/ technical training? (Circle most appropriate code)								
 Thinking that the higher education (S)he received is adequate for a job Didn't relative the importance of such training for a job Financial difficulties to get an appropriate formal training Non-availability of training projects or training institutions within the area. Not have confidence on the training institutions available in the area Getting a training at present	2 3 4	 	1 2 3 4 5 6 9		1 2 3 4 5 6 9		1 2 3 4 5 6 9	
48. Were you ever engaged in a paid employment, a self employment or contributing family work, at least during a period of 2 weeks continously? Yes No		End	1	End	1 2	End	1 2	End
49. Describe the main activities that you performed whilst engaging in that occupation/business/work.					·			
		Code*		 Code*		 Code*		 Code*
 51 What was the employment status of your previous employment? 1. Paid employee 2. Employer 3. Own account worker 4. Contributing to family works 	1 2 3	End questions	1 2 3 4	End questions	1 2 3 4	End questions	1 2 3 4	End questions