Statistics Quarterly Labour Force Survey

## A. Particulars of the dwelling

 Unique no.A1. PSU number
A3. Assignment number
A5. Physical identification of the dwelling unit

A2. Dwelling unit Number
A4. Survey Date
1 200008

A6. Telephone number for enumerated household (if any)
A7. Total number of persons in the household
A8. Total number of persons aged 15 years and above in the household
A9. Questionnaire no. for this household (for person no. 01-10=1, etc.)
B. Households at selected dwelling unit

B1. Household number for this household
B2. Total number of households at selected dwelling unit

## C. Response details

Visit no.


Result
code d d m m y


C1.
C2.
C3.
C4.
C5. FINAL RESULT
C6. Comments and full details for result code 02-11

## RESULT CODES

01 Completed
02 Non-contact
03 Refused
04 Partly completed
05 No usable information
06 Vacant/unoccupied dwelling
07 Listing error
D. Field staff

D1. SO
D2. DSC
D3. PQM


## SECTION 1 This section covers particulars of each person in the household

$+$
The following information must be obtained for every person who has stayed in this household for at least four nights on average per week during the last four weeks.
Do not forget babies. If there are more than 10 persons in the household, use a second questionnaire.




| Person number |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 04 | 05 | 06 | 07 | 08 | 09 | 10 |
| 00 | 00 | 00 | 00 | 00 | 00 | 00 |
| 01 | 01 | 01 | 01 | 01 | 01 | 01 |
| 02 | 02 | 02 | 02 | 02 | 02 | 02 |
| 03 | 03 | 03 | 03 | 03 | 03 | 03 |
| 04 | 04 | 04 | 04 | 04 | 04 | 04 |
| 05 | 05 | 05 | 05 | 05 | 05 | 05 |
| 06 | 06 | 06 | 06 | 06 | 06 | 06 |
| 07 | 07 | 07 | 07 | 07 | 07 | 07 |
| 08 | 08 | 08 | 08 | 08 | 08 | 08 |
| 09 | 09 | 09 | 09 | 09 | 09 | 09 |
| 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| 11 | 11 | 11 | 11 | 11 | 11 | 11 |
| 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| 13 | 13 | 13 | 13 | 13 | 13 | 13 |
| 14 | 14 | 14 | 14 | 14 | 14 | 14 |
| 15 | 15 | 15 | 15 | 15 | 15 | 15 |
| 16 | 16 | 16 | 16 | 16 | 16 | 16 |
| 17 | 17 | 17 | 17 | 17 | 17 | 17 |
| 18 | 18 | 18 | 18 | 18 | 18 | 18 |
| 19 | 19 | 19 | 19 | 19 | 19 | 19 |
| 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 21 | 21 | 21 | 21 | 21 | 21 | 21 |
| 22 | 22 | 22 | 22 | 22 | 22 | 22 |
| 23 | 23 | 23 | 23 | 23 | 23 | 23 |
| 24 | 24 | 24 | 24 | 24 | 24 | 24 |
| 25 | 25 | 25 | 25 | 25 | 25 | 25 |
| 26 | 26 | 26 | 26 | 26 | 26 | 26 |

$\qquad$
$\square$

## SECTION 2

This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\text { YES } \quad \rightarrow \text { Go to Q } 2.2 \\ & 2=\text { No } \end{aligned}$ | $2$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{rl} 1 & =\text { YES } \\ 2 & =\text { No } \\ 3 & =\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to Q } 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 2 <br> 1 2 |

## INDIVIDUAL 1

$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow \quad$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?

$$
\rightarrow \quad \text { Go to Q } 2.6
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.
(a1) Did you do any work on your own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household's own consumption?

Examples: ploughing, harvesting, looking after livestock.
(a2) If yes, for how many hours?
(b1) Did you fetch water or collect wood/dung for household use?
(b2) If yes, for how many hours?
(c1) Did you produce any other goods for household use?

Examples: clothing, furniture, clay pots, etc.
(c2) If yes, for how many hours?
(d1) Did you do any construction or major repair work on your own home, plot, cattle post or business or those of the household?
(d2) If yes, for how many hours?
(e1) Did you catch any fish, prawns, shells, wild animals or other food for household consumption?
(e2) If yes, for how many hours?
$\rightarrow$ Go to Section 3
2.7 What was the main reason you were absent from your job/business in the last week?
$01=$ Health Reasons
$02=$ Vacation Leave
$03=$ Caring For Family Or Others
(Except Maternity/Paternity LEAVE)
$04=$ Maternity or Paternity Leave
$05=$ Other Family/Community
Obligations (Funerals, Meetings)
$06=$ Strike/Stay-Away/Lockout
$07=$ Problems With Transport
$08=$ Bad Weather
09 = Study Or Training Leave
$10=$ Unrest (Violence)
$11=$ Temporarily Laid Off/Reduction In
Economic Activity
$12=$ Seasonal Work $\rightarrow$ Go to $\mathbf{Q} 3.1$
13 = Start A New Job/Business At A
Definite Date In The Future
$\rightarrow$ Go to Q 3.1
14 = Other Reason, specify

For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks,...... <br> a) Were you looking for any kind of job? $\begin{aligned} & 1=\text { YES } \rightarrow \text { Go to Q } 3.2 \\ & 2=\text { No } \end{aligned}$ <br> b) Were you trying to start any kind of business? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} 3.3 \end{aligned}$ |
| :---: | :---: |

3.2 In the last four weeks what have you done to search for work or to start a business?
Mark all applicable options
01 = Waited/Registered At Employment
Agency/Trade Union
02 = Enquired At Workplaces, Farms,
Factories Or Called On Other
Possible Employers
03 = PLAced/Answered Advertisement(s)
04 = Searched Through Job 04
Advertisement(s) / Searched The Internet
$05=$ Sought Assistance From Relatives Or Friends
$06=$ Looked For Land, Building,
Equipment Or Applied For Permit To Start Own Business Or Farming
$07=$ Waited At The Street Side Where
Casual Workers Are Found
$08=$ Sought Financial Assistance To Look

09 = OtнеR, specify
$10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$
$\rightarrow$ Go to Q 3.6
Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{align*}
& 1=Y_{E S} \rightarrow \text { Go to } \mathbf{Q} 3.6  \tag{1}\\
& 2=\text { No }
\end{align*}
$$

Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{aligned}
& 1=Y_{E S} \rightarrow \text { Go to } \mathbf{Q} 3.8 \\
& 2=\text { No }
\end{aligned}
$$

What was the main reason you did not want to work last week?

$$
\left.\begin{array}{r|r|}
\hline 1= & \text { Scholar Or Student } \\
2= & \text { Housewife/Homemaker (Family } \\
& \text { Considerations/Child Care) }
\end{array}\right] 2
$$

$\rightarrow$ Go to $Q 3.12$

For how long have you been without work and trying to find a job or start a business?

| $01=$ Less Than 3 Months | 01 |
| :--- | :--- |
| $02=3$ Months - Less Than 6 Months | 02 |
| $03=6$ Months - Less Than 9 Months | 03 |
| $04=9$ Months - Less Than 1 Year | 04 |
| $05=1$ Year - Less Than 3 Years | 05 |
| $06=3$ Years -5 Years | 06 |
| $07=$ More Than 5 Years | 07 |
| $08=$ Don't Know | 08 |

3.7

What was your main activity before you started looking for work?

$$
1 \text { = Working }
$$

$2=$ Managing A Home2

3 = Going To School 3
4 = Other, specify
4


| 3.12 | Have you ever worked for pay or profit or helped unpaid in a household business? <br> Work could be: <br> Formal work for salary, wage, profit or unpaid work in household business; informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business $\begin{aligned} & 1=\text { YES } \\ & 2=\text { NO } \quad \rightarrow \text { Go to } \mathbf{Q} 3.18 \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 3.13 | How long ago was it since you last worked? $\begin{aligned} & 01=\text { Less Than } 3 \text { Months } \\ & 02=3 \text { Months }- \text { Less Than } 6 \text { Months } \\ & 03=6 \text { Months }- \text { Less Than } 9 \text { Months } \\ & 04=9 \text { Months }- \text { Less Than } 1 \text { Year } \\ & 05=1 \text { Year }- \text { Less Than } 3 \text { Years } \\ & 06=3 \text { Years }-5 \text { Years } \\ & 07=\text { More Than } 5 \text { Years } \rightarrow \text { Go to Q } 3.18 \\ & 08=\text { Don't Know } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \end{aligned}$ |
| 3.14 | What was the main reason you stopped working in your last job/business? $\begin{aligned} 01= & \text { Health Reasons } \\ 02= & \text { Caring For Own Children/Relatives } \\ 03= & \text { Pregnancy } \\ 04= & \text { Other Famiy/Community } \\ & \text { Responsibilities } \\ 05= & \text { Going To School } \\ 06= & \text { Lost Job/Job Ended/Laid Off/ } \\ & \text { Business Solo/Closed Down } \\ 07= & \text { Changed Residence } \\ 08= & \text { Dissatisfied With The Job } \\ 09= & \text { Retired } \\ 10= & \text { Other, specify } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \\ & 09 \\ & 10 \end{aligned}$ |

Person no.


Age

### 3.15.a What kind of work did you do in your last job/business?

Work includes all the activities mentioned earlier.
Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.

3.15.b What were your main tasks or duties in this work?

Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.


CODE BOXES FOR OFFICE USE

### 3.16.a What was the name of your place of work?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.

3.16.b What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


CODE BOXES FOR OFFICE USE
In your last job/business, were you.....
1 = Working for
1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$2=$ An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?
3.18 In the last week,......
a) Were you looking for any kind of job?

$$
1=Y E S
$$

$$
2=\mathrm{No}
$$

b) Were you trying to start any kind of business?

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No}
\end{aligned}
$$

## How do you support yourself?

Mark all applicable options
a = Did you do odd jobs during the last week?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
c = Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
f = From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$h$ = Do you receive child support/foster care grants?
i = Do you receive any other welfare grants?
j = Do you have other sources of support, e.g. bursary, study loan?
$\rightarrow \quad$ Go to Q5.0

$$
\begin{equation*}
2 \tag{1}
\end{equation*}
$$

## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

4.1 In the last week did you have more than one job/business?

| 1 = YES | 1 |
| :--- | :--- |
| 2 = No | 2 |
| 3 = DON'T KNOW | 3 |

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.

4.2.b What are your main tasks or duties in this work?

Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.

CODE BOXES FOR OFFICE USE

4.5 In the job/business, that you had during the last week were you...
$1=$ Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$\rightarrow$ Go to Q 4.6
$2=$ An employer (employing one or more employees)?
$\rightarrow$ Go to Q 4.13
3 = Own-account worker (not employing any employees)?
$\rightarrow$ Go to Q 4.13
4 = Helping without pay in a household

FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.6 | Does your employer contribute to any pension/retirement fund for you?$\begin{aligned} & 1=\text { Yes } \\ & 2=\text { No } \\ & 3=\text { Don'T Know } \end{aligned}$ |  |
| :---: | :---: | :---: |
|  |  | 1 |
|  |  | 2 |
|  |  | 3 |
| 4.7 | Are you entitled to any paid leave? |  |
|  | $1=Y E S$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.8 | Does your employer pay UIF contributions for you?$\begin{aligned} & 1 \text { = YES } \\ & 2=\text { No } \\ & 3=\text { Don'T KNow } \end{aligned}$ |  |
|  |  | 1 |
|  |  | 2 |
|  |  | 3 |

4.9 Are you entitled to medical aid benefits from your employer?

$$
\begin{align*}
& 1 \text { = YES }  \tag{1}\\
& 2=\text { No } \\
& 3 \text { = Don'T KNow }
\end{align*}
$$ 2

4.10

Does your employer deduct income tax
(PAYE / SITE) from your salary/wage?
$1=Y E S$
2 = No 2
3 = Don'T KNow
3

Are you employed on the basis of. $\qquad$

$$
\begin{equation*}
1 \text { = A written contract? } \tag{1}
\end{equation*}
$$

2 = A verbal agreement?
2
4.12

Is the contract/agreement of a.

1 = Limited duration?
2 = Permanent nature?
3 = Unspecified duration?
3
$\rightarrow$ Go to Q 4.15

FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)
$\begin{array}{ll}4.13 & \begin{array}{l}\text { Is your business (or household business } \\ \text { where you work) registered for VAT? }\end{array}\end{array}$

$$
\begin{align*}
& 1=\text { Yes }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { Don'T KNow }
\end{align*}
$$2

3
4.14

Is the business (or household business where you work) registered for income tax?

$$
\begin{aligned}
& 1 \text { = YES } \\
& 2=\text { No } \\
& 3=\text { Don'T KNow }
\end{aligned}
$$12

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)
4.15 Is your place of work

1 = National/Provincial/Local government?
2 = Government controlled business (e.g Eskom,(Telkom)?

3 = A private enterprise?
$4=$ Non-profit organisation (NGO/CBO)?
5 = A private household?
6 = Don't Know
4.16 How many employees are there at your place of work?

| 01 | $=0$ | 01 |
| :--- | :--- | :--- |
| 02 | $=1$ | 02 |
| 03 | $=2-4$ | 03 |
| 04 | $=5-9$ | 04 |
| 05 | $=10-19$ | 05 |
| 06 | $=20-49$ | 06 |
| 07 | $=50$ Or More | 07 |
| 08 | $=$ Don't Know | 08 |

4.17 Is your place of work......

1 = In the formal sector?
$2=$ In the informal sector? 2
3 = Private household?
3
4 = Don'T Know

Formal sector employment is where the business, institution or private individual is registered in someway with the government or statutory bodies to perform the activity. Registration may involve collecting taxes (e.g. PAYE), making UIF contributions or having a business licence.

Informal sector employment is where the business or private individual is not registered with government or any statutory body in any way.

FOR ALL EMPLOYED PERSONS
Ask for those with one job (Options 2 and 3 in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... <br> Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

Ask for those with more than one job (Option 1 in Q 4.1)


| 4.22 | Last week, would you have liked to work more hours than you actually worked, provided the extra hours had been paid? $\begin{aligned} & \left.\begin{array}{l} 1=\text { YES, in the current job } \\ 2=\text { YES, in taking an additional job } \\ 3=\text { YES, in another job with more hours } \\ 4=\text { No } \\ 5= \end{array}\right\} \begin{array}{l} \text { End of interview for this } \\ \text { person } \end{array} \end{aligned}$ | 1 2 3 4 5 |
| :---: | :---: | :---: |
| 4.23 | How many additional hours could you have worked last week? |  |

4.24 Do you want to work more hours at your current rate of pay?

$$
\begin{align*}
& 1=Y E S  \tag{1}\\
& 2=\text { No }
\end{align*}
$$2

$$
3 \text { = Don’т Know }
$$

3 = Don'T Know

If extra work became available, would you be able to start such work in the next four weeks?

$$
\begin{align*}
& 1 \text { = YES }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{align*}
$$


$\square$
NTERVIEW START TIME

## SECTION 2

## This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\mathrm{YES} \quad \rightarrow \text { Go to Q } 2.2 \\ & 2=\mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{rl} 1 & =\text { YES } \\ 2 & =\text { No } \\ 3 & =\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to Q } 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 <br> 2 <br> 1 <br> 2 |

## INDIVIDUAL 2

In the last week, even though you did not do any work for pay, profit or did not help without pay in a household business $\qquad$
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow \quad$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?
$\rightarrow \quad$ Go to Q 2.6

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.
2.6 In the last week, ....
(a1) Did you do any work on your own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household's own consumption?

Examples: ploughing, harvesting, looking after livestock.
(a2) If yes, for how many hours?
(b1) Did you fetch water or collect wood/dung for household use?
(b2) If yes, for how many hours?
(c1) Did you produce any other goods for household use?

Examples: clothing, furniture, clay pots, etc.
(c2) If yes, for how many hours?
(d1) Did you do any construction or major repair work on your own home, plot, cattle post or business or those of the household?
(d2) If yes, for how many hours?
(e1) Did you catch any fish, prawns, shells, wild animals or other food for household consumption?
(e2) If yes, for how many hours?
$\rightarrow$ Go to Section 3
2.7 What was the main reason you were absent from your job/business in the last week?
$\left.\begin{array}{rl|l}\hline 01= & \text { Health Reasons } & 01 \\ 02= & \text { Vacation Leave } \\ 03= & \text { Caring For Family Or Others } \\ & \text { (Except Maternity/Paternity } \\ & \text { Leave) }\end{array}\right)$

For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

\begin{tabular}{|c|c|c|}
\hline 3.1 \& \begin{tabular}{l}
In the last four weeks,...... \\
a) Were you looking for any kind of job?
\[
\begin{aligned}
\& 1=\text { YES } \rightarrow \text { Go to Q } 3.2 \\
\& 2=\text { No }
\end{aligned}
\] \\
b) Were you trying to start any kind of business?
\[
\begin{aligned}
\& 1=\text { YES } \\
\& 2=\text { No } \rightarrow \text { Go to Q } 3.3
\end{aligned}
\]
\end{tabular} \& 1
2

1
2 <br>

\hline 3.2 \& | In the last four weeks what have you done to search for work or to start a business? |
| :--- |
| Mark all applicable options |
| 01 = Waited/Registered At Employment |
| Agency/Trade Union |
| 02 = Enquired At Workplaces, Farms, |
| Factories Or Called On Other |
| Possible Employers |
| 03 = Placed/Answered Advertisement(s) |
| 04 = Searched Through Job |
| Advertisement(s) / Searched The Internet |
| $05=$ Sought Assistance From Relatives Or Friends |
| 06 = Looked For Land, Building, Equipment Or Applied For Permit To Start Own Business Or Farming |
| $07=$ Waited At The Street Side Where Casual Workers Are Found |
| 08 = Sought Financial Assistance To Look For Work Or Start A Business |
| 09 = ОтнеR, specify |
| $10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$ |
| $\rightarrow$ Go to Q 3.6 | \& 01

02
02
03
04
05
06
06
07
08
09
09 <br>
\hline 3.3 \& Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{aligned}
& 1=\mathrm{YES} \rightarrow \text { Go to } \mathbf{Q} 3.6 \\
& 2=\mathrm{No}
\end{aligned}
$$ \& 1

2 <br>
\hline 3.4 \& Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{aligned}
& 1=\text { YES } \rightarrow \text { Go to } \mathbf{Q} 3.8 \\
& 2=\text { No }
\end{aligned}
$$ \& 1

2 <br>
\hline
\end{tabular}

3.5 What was the main reason you did not want to work last week?

1 = Scholar Or Student
2 = Housewife/Homemaker (Family 2
Considerations/Child Care)
3 = Health Reasons
4 = Retired Or Too Old For Work
5 = No Desire To Work
6 = TOO Young To Work
7 = Other, specify

```
~Go to Q 3.12
```

3.6 For how long have you been without work and trying to find a job or start a business?

$$
\begin{array}{l|l}
01=\text { Less Than } 3 \text { Months } & 01 \\
02=3 \text { Months }- \text { Less Than } 6 \text { Months } & 02 \\
03=6 \text { Months }- \text { Less Than } 9 \text { Months } & 03 \\
04=9 \text { Months }- \text { Less Than } 1 \text { Year } & 04 \\
05=1 \text { Year - Less Than } 3 \text { Years } & 05 \\
06=3 \text { Years }-5 \text { Years } & 06 \\
07=\text { More Than } 5 \text { Years } & 07 \\
08=\text { Don't Know } & 08
\end{array}
$$01

What was your main activity before you started looking for work?

$$
\begin{aligned}
& 1=\text { Working } \\
& 2=\text { MANAGING A Home } \\
& 3=\text { Going To School } \\
& 4=\text { Other, specify }
\end{aligned}
$$


3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be:
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No} \quad \rightarrow \quad \text { Go to Q } 3.18
\end{aligned}
$$1

2

How long ago was it since you last worked?

$$
\begin{array}{l|l}
01=\text { Less Than } 3 \text { Months } & 01 \\
02=3 \text { Months }- \text { Less Than } 6 \text { Months } & 02 \\
03=6 \text { Months }- \text { Less Than } 9 \text { Months } & 03 \\
04=9 \text { Months }- \text { Less Than } 1 \text { Year } & 04 \\
05=1 \text { Year }- \text { Less Than } 3 \text { Years } & 05 \\
06=3 \text { Years }-5 \text { Years } & 06 \\
07=\text { More Than } 5 \text { Years } \rightarrow \text { Go to } \mathbf{Q} 3.18 & 07 \\
08=\text { Don't Know } & 08
\end{array}
$$01

What was the main reason you stopped working in your last job/business?

01 = Health Reasons
02 = Caring For Own Children/Relatives02
$03=$ Pregnancy03
$04=$ Other Family/Community 04
Responsibilities
$05=$ Going To School
06 = Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
07 = Changed Residence
$08=$ Dissatisfied With The Job
$09=$ Retired
$10=$ Other, specify

Person no.


Age


CODE BOXES FOR OFFICE USE
3.16.a What was the name of your place of work?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.

3.16.b What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


[^0]In your last job/business, were you.....
1 = Working for someone else for pay?
(Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$2=$ An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?

In the last week,......
a) Were you looking for any kind of job?

$$
\begin{equation*}
1=\mathrm{YES} \tag{1}
\end{equation*}
$$

b) Were you trying to start any kind of

$$
\begin{aligned}
& 1=Y E S \\
& 2=\mathrm{No}
\end{aligned}
$$

$$
\begin{equation*}
2=\mathrm{No} \tag{2}
\end{equation*}
$$ business?

How do you support yourself? YES No

Mark all applicable options
a = Did you do odd jobs during the last week?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
c = Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
$\mathrm{f}=$ From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$h$ = Do you receive child support/foster care grants?
i = Do you receive any other welfare grants?
j = Do you have other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q5.0

12

## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

4.1 In the last week did you have more than one job/business?

$$
\begin{array}{l|l}
\hline 1 \text { = Yes } & 1 \\
\hline 2 \text { = No } & 2 \\
\hline 3 \text { = Don'T KNow } & 3
\end{array}
$$

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.


CODE BOXES FOR OFFICE USE
4.3.a What is the name of your place of work?

For government or large organisations, give the name of the establishment and branch or division: e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.


What are the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


CODE BOXES FOR OFFICE USE
4.4. When did you start working for this employer or started running this business? Give year and month.

State year in four figures, e.g. 2001
State month in two figures, e.g. 08 for August

### 4.5 In the job/business, that you had during

 the last week were you.1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees: Full-time, part-time, casual work and piecework.
$\rightarrow$ Go to Q 4.6
2 = An employer (employing one or more employees)?
$\rightarrow$ Go to Q 4.13

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?

FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.9 | Are you entitled to medical aid benefits from your employer? |  |
| :---: | :---: | :---: |
|  | $1=Y E S$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.10 | Does your employer deduct income tax (PAYE / SITE) from your salary/wage? |  |
|  | $1=\mathrm{YeS}$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.11 | Are you employed on the basis of......... |  |
|  | 1 = A written contract? | 1 |
|  | 2 = A verbal agreement? | 2 |
| 4.12 | Is the contract/agreement of a.......... |  |
|  | 1 = Limited duration? | 1 |
|  | 2 = Permanent nature? | 2 |
|  | 3 = Unspecified duration? | 3 |

## FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)

4.13 Is your business (or household business where you work) registered for VAT?

$$
\begin{aligned}
& 1=\text { YES } \\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{aligned}
$$

$$
\begin{aligned}
& 1 \\
& 2
\end{aligned}
$$

$$
3
$$

4.14 Is the business (or household business where you work) registered for income tax?

$$
\begin{array}{l|l}
1=\text { YES } & 1 \\
2=\text { No } & 2
\end{array}
$$

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

| 4.15 | Is your place of work $\qquad$ <br> $1=$ National/Provincial/Local government? <br> $2=$ Government controlled business (e.g. Eskom,/Telkom)? <br> 3 = A private enterprise? <br> $4=$ Non-profit organisation (NGO/CBO)? <br> 5 = A private household? <br> $6=$ Don't Know | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \\ & 5 \\ & 6 \end{aligned}$ |
| :---: | :---: | :---: |
| 4.16 | How many employees are there at your place of work? $\begin{aligned} & 01=0 \\ & 02=1 \\ & 03=2-4 \\ & 04=5-9 \\ & 05=10-19 \\ & 06=20-49 \\ & 07=50 \text { Or MORE } \\ & 08=\text { Don't Know } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \end{aligned}$ |
| 4.17 | Is your place of work...... <br> $1=$ In the formal sector? <br> $2=\operatorname{In}$ the informal sector? <br> 3 = Private household? <br> 4 = Don't Know <br> Formal sector employment is where the business, institution or private individual is registered in someway with the government or statutory bodies to perform the activity. Registration may involve collecting taxes (e.g. PAYE), making UIF contributions or having a business licence. <br> Informal sector employment is where the business or private individual is not registered with government or any statutory body in any way. | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \end{aligned}$ |
|  |  |  |

FOR ALL EMPLOYED PERSONS

## Ask for those with one job (Options 2 and 3 in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... <br> Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

Ask for those with more than one job (Option 1 in Q 4.1)


| 4.22 | Last week, would you have liked to work more hours than you actually worked, provided the extra hours had been paid? <br> $1=$ Yes, in the current job <br> $2=$ YES, in taking an additional job <br> $3=$ YES, in another job with more hours <br> 4 = No $\quad$ End of interview for this <br> 5 = Don'T Know <br> person | 2 3 4 5 |
| :---: | :---: | :---: |
| 4.23 | How many additional hours could you have worked last week? |  |

4.24 Do you want to work more hours at your current rate of pay?

$$
\begin{align*}
& 1=\text { YES }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{align*}
$$2

4.25 If extra work became available, would you be able to start such work in the next four weeks?
$1=\mathrm{YES}$
2 = No
3 = Don'T Know
3

## SECTION 2

## This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\text { YES } \quad \rightarrow \text { Go to Q } 2.2 \\ & 2=\text { No } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{rl} 1 & =\text { YES } \\ 2 & =\text { NO } \\ 3 & =\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to } \mathbf{Q} 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 2 <br> 1 |

## INDIVIDUAL 3

In the last week, even though you did not do any work for pay, profit or did not help without pay in a household business $\qquad$
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow \quad$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?

$$
\rightarrow \quad \text { Go to Q } 2.6
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.



## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks, $\qquad$ <br> a) Were you looking for any kind of job? $\begin{aligned} & 1=\text { YES } \rightarrow \text { Go to Q } 3.2 \\ & 2=\text { No } \end{aligned}$ <br> b) Were you trying to start any kind of business? $\begin{aligned} & 1=\text { YES } \\ & 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} 3.3 \end{aligned}$ |
| :---: | :---: |
| 3.2 | In the last four weeks what have you done |

$10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$

$$
\rightarrow \text { Go to Q } 3.6
$$

Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{align*}
& 1=Y_{E S} \rightarrow \text { Go to } \mathbf{Q} 3.6  \tag{1}\\
& 2=\mathrm{No}
\end{align*}
$$

3.4 Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{align*}
& 1=Y_{E S} \rightarrow \text { Go to } \mathbf{Q} 3.8  \tag{1}\\
& 2=\text { No }
\end{align*}
$$

3.5 What was the main reason you did not want to work last week?

$$
\begin{array}{l|l|}
\hline 1=\text { Scholar Or Student } & 1 \\
2=\text { Housewife/Homemaker (Family } & 2 \\
& \text { Considerations/Child Care) } \\
3= & \text { Health Reasons } \\
4=\text { Retired Or Too Old For Work } & 3 \\
\hline 5=\text { No Desire To Work } & 4 \\
\hline 6=\text { Too Young To Work } & 5 \\
\hline 7=\text { Other, specify } & 6 \\
\hline
\end{array}
$$

$\rightarrow$ Go to Q 3.12
3.6 For how long have you been without work and trying to find a job or start a business?

| 01 | $=$ Less Than 3 Months |
| :--- | :--- |
| 02 | $=3$ Months - Less Than 6 Months |
| 03 | $=6$ Months - Less Than 9 Months |
| 04 | $=9$ Months - Less Than 1 Year |
| 05 | $=1$ Year - Less Than 3 Years |
| 06 | $=3$ Years -5 Years |
| 07 | $=$ More Than 5 Years |
| 08 | $=$ Don't Know |

3.7 What was your main activity before you
started looking for work?
1 = Workin
$2=$ Managing A Home 2
3 = Going To School
3
4 = OTHER, specify
4
$\rightarrow$ Go to Q 3.9

| 3.8 | What was the main reason why you did not try to find work or start a business |  |
| :---: | :---: | :---: |
|  | 01 = Amaiting The Season For Work | 01 |
|  | $02=$ Waiting To Be Recalled To Former Job | 02 |
|  | $03=$ Health Reasons | 03 |
|  | $04=$ Pregnancy | 04 |
|  | $05=\underset{ }{\text { Disabled Or Unable To Work }} \begin{aligned} & \text { (Handicapped) } \end{aligned}$ | 05 |
|  | $06=\begin{aligned} & \text { Housewife/Homemaker (Family } \\ & \text { Considerations/Chid Care) } \end{aligned}$ | 06 |
|  | 07 = Undergoing Training To Help Find Work | 07 |
|  | $08=$ No Jobs Available In The Area | 08 |
|  | $09=$ Lack Of Money To Pay For Transport To Look For Work | 09 |
|  | $\begin{aligned} & 10= \text { Unable To Find Work Requiring } \\ & \text { His/Her Skilss } \end{aligned}$ | 10 |
|  | $\begin{aligned} 11 & =\begin{array}{l} \text { LOSt Hope Of Finding Any Kind Of } \\ \text { Work } \end{array} \end{aligned}$ | 11 |
|  | $12=$ No Transport Avallable | 12 |
|  | 13 = Scholar Or Student | 13 |
|  | $14=$ RETIRED | 14 |
|  | 15 = Too Old / Young To Work | 15 |
|  | $16=$ Other Reason, Specify | 16 |
| 3.9 | If a suitable job had been offered, would you have been able to start work last week? |  |
|  | $1=Y_{E S} \rightarrow$ Go to $\mathbf{Q} 3.12$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 3.10 | If circumstances had allowed, would you have started a business last week? |  |
|  | $1=Y_{\text {ES }} \rightarrow$ Go to Q 3.12 | 1 |
|  | $2 \text { = No }$ | 2 |
|  | 3 = Don't Know | 3 |
| 3.11 | What was the main reason why you were not available for work last week? |  |
|  | $1 \text { = Scholar Or Student }$ | 1 |
|  | $\begin{aligned} 2= & \text { Housewife/Homemaker (Family } \\ & \text { Consideration/Child Care) } \end{aligned}$ | 2 |
|  | $3 \text { = Health Reasons }$ | 3 |
|  | $4=$ Retired Or Too Old For Work | 4 |
|  | 5 = No Desire To Work | 5 |
|  | 6 = Too Young To Work | 6 |
|  | $7 \text { = OtнеR, specify }$ | 7 |

3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be:
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=\text { YES } \\
& 2=\text { No } \quad \rightarrow \quad \text { Go to } Q 3.18
\end{aligned}
$$

3.13 How long ago was it since you last worked?

$$
\begin{aligned}
& 01=\text { Less Than } 3 \text { Months } \\
& 02=3 \text { Months }- \text { Less Than } 6 \text { Months } \\
& 03=6 \text { Months }- \text { Less Than } 9 \text { Months } \\
& 04=9 \text { Months }- \text { Less Than } 1 \text { Year } \\
& 05=1 \text { Year }- \text { Less Than } 3 \text { Years } \\
& 06=3 \text { Years }-5 \text { Years } \\
& 07=\text { More Than } 5 \text { Years } \rightarrow \text { Go to Q } 3.18 \\
& 08=\text { Don't Know }
\end{aligned}
$$0102

What was the main reason you stopped working in your last job/business?

| 01 | $=$ Health Reasons |
| :--- | :--- |
| 02 | $=$ Caring For Own Children/ReLAtives |
| 03 | $=$ Pregnancy |
| 04 | $=$ Other Family/Community |
|  | Responsibilities |
| 05 | $=$ Going To School |
| 06 | $=$ Lost Job/Job Ended/Laid OfF/ |
|  | Business Sold/Closed Down |
| 07 | $=$ Changed Residence |
| 08 | $=$ Dissatisfied With The Job |
| 09 | $=$ Retired |
| 10 | $=$ Other, specify |



CODE BOXES FOR OFFICE USE
3.16.a

What was the name of your place of work?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.

3.16.b What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

| 4.1 | In the last week did you have more than <br> one job/business? |  |
| :--- | :--- | :--- |
| $\qquad$$1=$ YES 1 <br> 2 $=$ No <br> 3 $=$ Don'T KNOW | 2 |  |
|  |  | 3 |

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.


4.5 In the job/business, that you had during the last week were you.........

1 = Working for someone else for pay?
(Including paid domestic workers,
gardeners or security guards)
Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$\rightarrow$ Go to Q 4.6
$2=$ An employer (employing one or more
employees)?

$$
\rightarrow \text { Go to Q } 4.13
$$

3 = Own-account worker (not employing any employees)?

$$
\rightarrow \text { Go to Q } 4.13
$$

4 = Helping without pay in a household business?
$\rightarrow$ Go to Q 4.13
4.9 Are you entitled to medical aid benefits from your employer?

$$
\begin{align*}
& 1 \text { = YES } \\
& 2=\text { No } \\
& 3 \text { = Don'T KNOW }
\end{align*}
$$

Does your employer deduct income tax
(PAYE / SITE) from your salary/wage?

$$
\begin{align*}
& 1=\text { YES }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { DON'T KNOW }
\end{align*}
$$

Are you employed on the basis of. $\qquad$

| $1=$ A written contract? | 1 |
| :--- | :--- |
| $2=$ A verbal agreement? | 2 |

Is the contract/agreement of a.

1 = Limited duration?


2 = Permanent nature?
3 = Unspecified duration?
$\rightarrow$ Go to Q 4.15

## FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)

4.13 Is your business (or household business where you work) registered for VAT?

$$
\begin{align*}
& 1 \text { = YES }  \tag{1
2}\\
& 2=\text { No } \\
& 3 \text { = Don'T KNOW }
\end{align*}
$$

Is the business (or household business where you work) registered for income tax?

$$
\begin{aligned}
& 1 \text { = YES } \\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{aligned}
$$

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

| 4.15 | Is your place of work $\qquad$ <br> $1=$ National/Provincial/Local government? <br> 2 = Government controlled business (e.g. Eskom,/Telkom)? <br> 3 = A private enterprise? <br> $4=$ Non-profit organisation (NGO/CBO)? <br> 5 = A private household? <br> $6=$ Don't Know | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \\ & 5 \\ & 6 \end{aligned}$ |
| :---: | :---: | :---: |
| 4.16 | How many employees are there at your place of work? $\begin{aligned} & 01=0 \\ & 02=1 \\ & 03=2-4 \\ & 04=5-9 \\ & 05=10-19 \\ & 06=20-49 \\ & 07=50 \text { Or MORE } \\ & 08=\text { Don'T Know } \end{aligned}$ | 01 02 03 04 05 06 07 08 |
| 4.17 | Is your place of work...... <br> $1=\ln$ the formal sector? <br> 2 = In the informal sector? <br> 3 = Private household? <br> 4 = Don't Know <br> Formal sector employment is where the business, institution or private individual is registered in someway with the government or statutory bodies to perform the activity. Registration may involve collecting taxes (e.g. PAYE), making UIF contributions or having a business licence. <br> Informal sector employment is where the business or private individual is not registered with government or any statutory body in any way. | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \end{aligned}$ |
|  |  |  |

FOR ALL EMPLOYED PERSONS
Ask for those with one job (Options 2 and 3 in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... <br> Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

## Ask for those with more than one job (Option 1 in Q 4.1)



| 4.22 | Last week, would you have liked to work more hours than you actually worked, provided the extra hours had been paid? <br> $1=$ YES, in the current job <br> $2=$ Yes, in taking an additional job <br> $3=$ YES, in another job with more hours <br> $4=$ No $\}$ End of interview for this <br> 5 = Don'т Know <br> person | 2 3 4 5 |
| :---: | :---: | :---: |
| 4.23 | How many additional hours could you have worked last week? |  |


| 4.24 | Do you want to work more hours at your current rate of pay? |  |
| :---: | :---: | :---: |
|  | 1 = YES | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.25 | If extra work became available, would you be able to start such work in the next four weeks? |  |
|  | 1 = YES | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |

5.0 INTERVIEW END TIME


| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\text { YES } \quad \rightarrow \text { Go to Q } 2.2 \\ & 2=\text { No } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{l} 1=\text { Yes } \\ 2=\text { No } \\ 3=\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to } \mathbf{Q} 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 2 <br> 1 2 |

## SECTION 2

## This section covers economic activities in the last week for persons aged 15 years and above

INTERVIEW START TIME
a) Did you work for a wage, salary, (inding paid domestic work), even (including paid domestic work), even if it

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you run or do any kind of business, big or small, for yourself or with one or more

Examples: Commercial farming, selling things, making things for sale, construction, repairing guarding cars, brewing beer, collecting busineses, taxi or other transport business, having a legal or medical practice, performing
(c) Did you help without being paid in any kind of business run by your household,

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5

## INDIVIDUAL

not do any work for pay, profit or did not help without pay in a household business, $\qquad$
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow \quad$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?
$\rightarrow \quad$ Go to Q 2.6

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

In the last week, even though you did
In the last week, ....
(a1) Did you do any work on your own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household's own consumption?

Examples: ploughing, harvesting, looking after livestock.
(a2) If yes, for how many hours?
(b1) Did you fetch water or collect wood/dung for household use?
(b2) If yes, for how many hours?
(c1) Did you produce any other goods for household use?

Examples: clothing, furniture, clay pots, etc.
(c2) If yes, for how many hours?
(d1) Did you do any construction or major repair work on your own home, plot, cattle post or business or those of the household?
(d2) If yes, for how many hours?
(e1) Did you catch any fish, prawns, shells, wild animals or other food for household consumption?
(e2) If yes, for how many hours?

## $\rightarrow$ Go to Section 3

What was the main reason you were absent from your job/business in the last week?
$\left.\begin{array}{rl|l}\hline 01= & \text { Health Reasons } & 01 \\ 02= & \text { Vacation Leave } \\ 03= & \text { Caring For Family Or Others } \\ & \text { (Except Maternity/Paternity } \\ & \text { Leave) }\end{array}\right)$

## For all reasons, except options 12

 \& 13, go to Section 4
## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

\begin{tabular}{|c|c|c|}
\hline 3.1 \& \begin{tabular}{l}
In the last four weeks, \(\qquad\) \\
a) Were you looking for any kind of job?
\[
\begin{aligned}
\& 1=\text { YES } \rightarrow \text { Go to Q } 3.2 \\
\& 2=\text { No }
\end{aligned}
\] \\
b) Were you trying to start any kind of business?
\[
\begin{aligned}
\& 1=\text { YES } \\
\& 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} 3.3
\end{aligned}
\]
\end{tabular} \& 1
2

1
2 <br>

\hline 3.2 \& | In the last four weeks what have you done to search for work or to start a business? |
| :--- |
| Mark all applicable options |
| 01 = Waited/Registered At Employment |
| Agency/Trade Union |
| 02 = Enquired At Workplaces, Farms, |
| Factories Or Called On Other |
| Possible Employers |
| 03 = Placed/Answered Advertisement(s) |
| 04 = Searched Through Job |
| Advertisement(s) / Searched The Internet |
| $05=$ Sought Assistance From Relatives |
| Or Friends |
| 06 = Looked For Land, Building, Equipment Or Applied For Permit To Start Own Business Or Farming |
| $07=$ Waited At The Street Side Where Casual Workers Are Found |
| $08=$ Sought Financial Assistance To Look For Work Or Start A Business |
| $09=$ Other, specify |
| $10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$ |
| $\rightarrow$ Go to Q 3.6 | \& 01

02
03
04
04
05
06
07
08
09
09 <br>
\hline 3.3 \& Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{aligned}
& 1=\text { YES } \rightarrow \text { Go to } \mathbf{Q} 3.6 \\
& 2=\text { No }
\end{aligned}
$$ \& 1

2 <br>
\hline 3.4 \& Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{aligned}
& 1=\mathrm{YES} \rightarrow \text { Go to } \mathbf{Q} 3.8 \\
& 2=\text { No }
\end{aligned}
$$ \& 1

2 <br>
\hline
\end{tabular}

| 3.5 | What was the main reason you did not want to work last week? <br> $1=$ Scholar Or Student <br> 2 = Housewife/Homemaker (Family Considerations/Child Care) <br> 3 = Health Reasons <br> 4 = Retired Or Too Old For Work <br> 5 = No Desire To Work <br> 6 = Too Young To Work <br> 7 = Other, specify <br> $\rightarrow$ Go to Q 3.12 | 1 2 3 4 5 6 7 |
| :---: | :---: | :---: |

3.6 For how long have you been without work and trying to find a job or start a business?

| $01=$ Less Than 3 Months | 01 |
| :--- | :--- |
| $02=3$ Months - Less Than 6 Months | 02 |
| $03=6$ Months - Less Than 9 Months | 03 |
| $04=9$ Months - Less Than 1 Year | 04 |
| $05=1$ Year - Less Than 3 Years | 05 |
| $06=3$ Years -5 Years | 06 |
| $07=$ More Than 5 Years | 07 |
| $08=$ Don't Know | 08 |

3.7 What was your main activity before you started looking for work?

1 = WORKING
2 = Managing A Home
3 = Going To School
4 = Other, specify

What was the main reason why you did not try to find work or start a business in the last four weeks?

| 01 | $=$ Awaiting The Season For Work |
| :--- | :--- |
| 02 | $=$ Waiting To Be Recalled To Former Job |
| 03 | $=$ Health Reasons |
| 04 | $=$ Pregnancy |
| 05 | $=$ Disabled Or Unable To Work |

(Handicapped)
$06=$ Housewife/Homemaker (Family Considerations/Child Care)

07 = Undergoing Training To Help Find Work

08 = No Jobs Available In The Area
$09=$ Lack Of Money To Pay For Transport To Look For Work
$10=$ Unable To Find Work Requiring His/Her Skills

11 = Lost Hope Of Finding Any Kind Of WORK
$12=$ No Transport Available
$13=$ Scholar Or Student
$14=$ Retired
15 = TOO Old / Young To Work
$16=$ Other Reason, Specify

If a suitable job had been offered, would you have been able to start work last week?

| $1=$ YES $\rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 1 2}$ | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ Don'T KNow | 3 |

If circumstances had allowed, would you have started a business last week?

$$
\begin{aligned}
& 1=\text { YES } \rightarrow \text { Go to Q } 3.12 \\
& 2=\text { No } \\
& 3=\text { Don'T Know }
\end{aligned}
$$

What was the main reason why you were not available for work last week?
1 = Scholar Or Student
2 = Housewife/Homemaker (Family
Consideration/Child Care)
3 = Health Reasons
4 = Retired Or Too Old For Work
5 = No Desire To Work
$6=$ Too Young To Work6

7 = OTHER, specify
3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

## Work could be:

Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No} \quad \rightarrow \quad \text { Go to } \mathbf{Q} 3.18
\end{aligned}
$$

$$
2
$$

3.13 How long ago was it since you last worked?

01 = Less Than 3 Month
$02=3$ Months -Less Than 6 Months
$03=6$ Months - Less Than 9 Months03

04 = 9 Months -Less Than 1 Year04
$05=1$ Year - Less Than 3 Years05
$06=3$ Years -5 Years
$07=$ More Than 5 Years $\rightarrow$ Go to $\mathbf{Q} 3.18$
$08=$ Don'T Know
3.14 What was the main reason you stopped working in your last job/business?
$01=$ Health Reasons01
$02=$ Caring For Own Children/Relatives
$03=$ Pregnancy
04 = Other Family/Community
Responsibilities
$05=$ Going To School
06 = Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
07 = Changed Residence07
$08=$ Dissatisfied With The Job 08
$09=$ Retired
$10=$ Other, specify
3.15.a What kind of work did you do in your last job/business?

Work includes all the activities mentioned earlier.
Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.


What were your main tasks or duties in this work?
Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.


CODE BOXES FOR OFFICE USE
What was the name of your place of work?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.

3.16.b What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


[^1]3.17 In your last job/business, were you.

1 = Working for someone else for pay?
(Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.

2 = An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?

In the last week,......
a) Were you looking for any kind of job?

$$
\begin{align*}
& 1=\mathrm{YES}  \tag{1}\\
& 2=\mathrm{No}
\end{align*}
$$

b) Were you trying to start any kind of business?

$$
\begin{equation*}
1 \text { = YES } \tag{1}
\end{equation*}
$$

3.19

How do you support yourself?
Mark all applicable options
a = Did you do odd jobs during the last week?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
c = Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
f = From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$h=$ Do you receive child support/foster care grants?
i = Do you receive any other welfare grants?
j = Do you have other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q5.0

No

12

12

2

12

1

1
12

1
$1 \quad 2$

12

## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

4.1 In the last week did you have more than one job/business?

| 1 = YES | 1 |
| :--- | :--- |
| 2 = No | 2 |
| 3 = Don'T KNOW | 3 |

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.

| 4.2.aWhat kind of work do you usually do in the main <br> job/business that you had during the last week? <br> Work includes all the activities mentioned earlier <br> Record at least two words: Car sales person, Office cleaner, <br> Vegetable farmer, Primary School teacher, etc. |
| :--- |
| 4.2.b |

CODE BOXES FOR OFFICE USE

4.5 In the job/business, that you had during the last week were you.........

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$\rightarrow$ Go to Q 4.6
2 = An employer (employing one or more
employees)?
$\rightarrow$ Go to Q 4.13
3 = Own-account worker (not employing any employees)?
$\rightarrow$ Go to Q 4.13

4 = Helping without pay in a household business?

FOR EMPLOYEES ONLY (option 1 in Q 4.5)

Does your employer contribute to any pension/retirement fund for you?

$$
\begin{align*}
& 1 \text { = YES }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{align*}
$$

Are you entitled to any paid leave?

$$
\begin{aligned}
& 1=\text { YES } \\
& 2=\text { No } \\
& 3=\text { DON'T KNOW }
\end{aligned}
$$

$$
2
$$

Does your employer pay UIF contributions for you?

| $1=$ Yes |
| :--- |
| $2=$ No |
| 3 |$=$ Don'T KNOW $\quad 3$

$1=\mathrm{Yes}$

3 = Don'T KNow
3

| 4.9 | Are you entitled to medical aid benefits from your employer? |  |
| :---: | :---: | :---: |
|  | $1=Y \mathrm{ES}$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.10 | Does your employer deduct income tax (PAYE / SITE) from your salary/wage? |  |
|  | 1 = Yes | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.11 | Are you employed on the basis of $\qquad$ <br> $1=A$ written contract? <br> $2=$ A verbal agreement? |  |
|  |  | 1 |
|  |  | 2 |
| 4.12 | Is the contract/agreement of a.......... |  |
|  | 1 = Limited duration? | 1 |
|  | 2 = Permanent nature? | 2 |
|  | 3 = Unspecified duration? | 3 |
|  | $\rightarrow$ Go to Q 4.15 |  |

## FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)

4.13 Is your business (or household business where you work) registered for VAT?

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No}
\end{aligned}
$$

$$
3 \text { = Don'т Know }
$$

4.14 Is the business (or household business where you work) registered for income tax?

$$
\begin{array}{l|l}
\hline 1 \text { = YES } & 1 \\
2=\text { No } & 2 \\
3 \text { = DON'T KNOW } & 3
\end{array}
$$

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

### 4.15

Is your place of work.........
1 = National/Provincial/Local government?
$2=$ Government controlled business (e.g. Eskom,/Telkom)?
3 = A private enterprise?
$4=$ Non-profit organisation (NGO/CBO)?
5 = A private household?
$6=$ Don't Know6
4.16 How many employees are there at your place of work?
$01=0$
$02=1$ 02
$03=2-4$
$04=5-9$ 04
$05=10-19$ 05
$06=20-49$
$07=50$ Or More
08 = Don't Know08
4.17 Is your place of work......

1 = In the formal sector?
$2=\ln$ the informal sector?
3 = Private household?
4 = Don't Know

FOR ALL EMPLOYED PERSONS
Ask for those with one job (Options 2 and 3 in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... <br> Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

Ask for those with more than one job (Option 1 in Q 4.1)


| 4.22 | Last week, would you have liked to work more hours than you actually worked, provided the extra hours had been paid? <br> $1=$ Yes, in the current job <br> $2=$ YES, in taking an additional job <br> $3=$ YEs, in another job with more hours <br> $4=$ No $\}$ End of interview for this <br> $5=$ Don't Know person | 1 2 3 4 5 |
| :---: | :---: | :---: |
| 4.23 | How many additional hours could you have worked last week? |  |

4.24 Do you want to work more hours at your current rate of pay?

$$
\begin{aligned}
& 1 \text { = YES } \\
& 2=\text { No } \\
& 3=\text { Don'T KNOW }
\end{aligned}
$$

| 1 |
| ---: |
| 2 |
| 3 |

4.25 If extra work became available, would you be able to start such work in the next four weeks?

| $1=$ YES | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ Don'T KNow | 3 |

h h m

INTERVIEW END TIME

INTERVIEW START TIME

## SECTION 2

## This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\text { YES } \quad \rightarrow \text { Go to } \mathbf{Q} 2.2 \\ & 2=\text { No } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{l} \begin{array}{l} 1 \\ =\text { YES } \\ 2=\text { No } \\ 3 \end{array}=\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to Q } 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 2 <br> 1 <br> 2 |

## INDIVIDUAL 5

In the last week, even though you did
not do any work for pay, profit or did
not help without pay in a household
business,............
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow \quad$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?

$$
\rightarrow \quad \text { Go to Q } 2.6
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.


In the last week, ....
(a1) Did you do any work on your own or the household's plot, farm, food garden, cattle post or kraal or help in growing farm produce or in looking after animals for the household's own consumption?

Examples: ploughing, harvesting, looking after livestock.
(a2) If yes, for how many hours?
(b1) Did you fetch water or collect wood/dung for household use?
(b2) If yes, for how many hours?
(c1) Did you produce any other goods for household use?

Examples: clothing, furniture, clay pots, etc.
(c2) If yes, for how many hours?
(d1) Did you do any construction or major repair work on your own home, plot, cattle post or business or those of the household?
(d2) If yes, for how many hours?
(e1) Did you catch any fish, prawns, shells, wild animals or other food for household consumption?
(e2) If yes, for how many hours?

## $\rightarrow$ Go to Section 3

What was the main reason you were absent from your job/business in the last week?
$\left.\begin{array}{rl|l}01= & \text { Health Reasons } & 01 \\ 02= & \text { Vacation Leave } \\ 03= & \text { Caring For Family Or Others } \\ & \text { (Except Maternity/Paternity } \\ & \text { Leave) }\end{array}\right)$

For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

## This section covers unemployment and

 economic inactivity for persons aged 15
## years and above

| 3.1 | In the last four weeks,...... <br> a) Were you looking for any kind of job? $\begin{aligned} & 1=\text { YES } \rightarrow \text { Go to } \mathbf{Q} 3.2 \\ & 2=\text { No } \end{aligned}$ <br> b) Were you trying to start any kind of business? $\begin{aligned} & 1=\text { YEs } \\ & 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} 3.3 \end{aligned}$ |
| :---: | :---: |

Ine last four weeks what have you done to search for work or to start a business?

Mark all applicable options
01 = Waited/Registered At Employment
Agency/Trade Union
02 = Enquired At Workplaces, Farms,
Factories Or Called On Other Possible Employers
$03=$ PLACed/Answered Advertisement(s)
04 = Searched Through Job
Advertisement(s) / Searched The Internet
$05=$ Sought Assistance From Relatives
$06=$ Looked For Land, Building,
Equipment Or Applied For Permit To Start Own Business Or Farming
$07=$ Waited At The Street Side Where
Casual Workers Are Found
$08=$ Sought Financial Assistance To Look
For Work Or Start A Business
09 = Other, specify
$10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$

$$
\rightarrow \text { Go to Q } 3.6
$$

Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{align*}
& 1=\mathrm{YES} \rightarrow \text { Go to Q } 3.6  \tag{1}\\
& 2=\mathrm{No}
\end{align*}
$$

Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{aligned}
& 1=\mathrm{YES} \rightarrow \text { Go to } \mathbf{Q} 3.8 \\
& 2=\mathrm{NO}
\end{aligned}
$$

3.5 What was the main reason you did not want to work last week?

$$
\begin{array}{l|l}
1=\text { Scholar Or Student } & 1 \\
2=\text { Housewife/Homemaker (Family } & 2 \\
\hline \text { Considerations/Child Care) } & \\
3=\text { Health Reasons } & 3 \\
4=\text { Retired Or Too Old For Work } & 4 \\
5=\text { No Desire To Work } & 5 \\
\hline 6=\text { Too Young To Work } & 6 \\
7=\text { Other, specify } & 7
\end{array}
$$

$\rightarrow$ Go to Q 3.12

For how long have you been without work and trying to find a job or start a business?

| 01 | $=$ Less Than 3 Months |
| :--- | :--- |
| 02 | $=3$ Months - Less Than 6 Months |
| 03 | $=6$ Months - Less Than 9 Months |
| 04 | $=9$ Months - Less Than 1 Year |
| 05 | $=1$ Year - Less Than 3 Years |
| 06 | $=3$ Years -5 Years |
| 07 | $=$ More Than 5 Years |
| 08 | $=$ Don't Know |

3.7

What was your main activity before you started looking for work?

1 = Working
$2=$ Managing A Home $\square$
3 = Going To School 3

4 = Other, specify

$$
4
$$



| 3.12 | Have you ever worked for pay or profit or helped unpaid in a household business? <br> Work could be: <br> Formal work for salary, wage, profit or unpaid work in household business; informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\text { No } \quad \rightarrow \quad \text { Go to } \mathbf{Q} \mathbf{3 . 1 8} \end{aligned}$ | 1 2 |
| :---: | :---: | :---: |
| 3.13 | How long ago was it since you last worked? $\begin{aligned} & 01=\text { Less Than } 3 \text { Months } \\ & 02=3 \text { Months }- \text { Less Than } 6 \text { Months } \\ & 03=6 \text { Months }- \text { Less Than } 9 \text { Months } \\ & 04=9 \text { Months }- \text { Less Than } 1 \text { Year } \\ & 05=1 \text { Year }- \text { Less Than } 3 \text { Years } \\ & 06=3 \text { Years }-5 \text { Years } \\ & 07=\text { More Than } 5 \text { Years } \rightarrow \text { Go to Q } 3.18 \\ & 08=\text { Don't Know } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \end{aligned}$ |
| 3.14 | What was the main reason you stopped working in your last job/business? $\begin{aligned} 01= & \text { Health Reasons } \\ 02= & \text { Caring For Own Children/Relatives } \\ 03= & \text { Pregnancy } \\ 04= & \text { Other Famiy/Community } \\ & \text { Responsibilities } \\ 05= & \text { Going To School } \\ 06= & \text { Lost Job/Job Ended/Laid Off/ } \\ & \text { Business Sold/Closed Down } \\ 07= & \text { Changed Residence } \\ 08= & \text { Dissatisfied With The Job } \\ 09= & \text { Retired } \\ 10= & \text { Other, specify } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \\ & 09 \\ & 10 \end{aligned}$ |

3.15.a What kind of work did you do in your last job/business?

Work includes all the activities mentioned earlier.
Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.

3.15.b

What were your main tasks or duties in this work?
Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.


CODE BOXES FOR OFFICE USE
3.16.a

What was the name of your place of work?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.

3.16.b What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"

CODE BOXES FOR OFFICE USE
3.17 In your last job/business, were you...

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$2=$ An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?
3.18

In the last week,......
a) Were you looking for any kind of job?

$$
1 \text { = YES }
$$

$2=\mathrm{No}$
b) Were you trying to start any kind of business?
$1=Y_{E S}$
$2=\mathrm{No}$
3.19

How do you support yourself?

Mark all applicable options
a = Did you do odd jobs during the last week?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
c = Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
$f=$ From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
h = Do you receive child support/foster care grants?
i = Do you receive any other welfare grants?
j = Do you have other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q5.0

12

1

12

$$
4
$$

12

12

1
1

1

1
2


2
2

2
2

2
1

## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

4.1 In the last week did you have more than one job/business?

$$
\begin{array}{l|l}
1 \text { = YES } & 1 \\
2=\text { NO } & 2 \\
3 \text { = DON'T KNOW } & 3
\end{array}
$$

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.


[^2]4.3.a What is the name of your place of work?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.


What are the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"
$\qquad$
CODE BOXES FOR OFFICE USE
4.4. When did you start working for this employer or started running this business? Give year and month.

State year in four figures, e.g. 2001
State month in two figures, e.g. 08 for August
4.5 In the job/business, that you had during the last week were you.....

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.

$$
\rightarrow \text { Go to Q } 4.6
$$

2 = An employer (employing one or more employees)?

$$
\rightarrow \text { Go to Q } 4.13
$$

3 = Own-account worker (not employing any employees)?

$$
\rightarrow \text { Go to Q } 4.13
$$

4 = Helping without pay in a household business?

## FOR EMPLOYEES ONLY (option 1 in Q 4.5)

4.6 Does your employer contribute to any pension/retirement fund for you?

$$
\begin{array}{l|l|}
\hline 1 \text { = YeS } & 1 \\
2 \text { = No } & 2 \\
\hline 3 \text { = Don'T KNow } & 3
\end{array}
$$

Are you entitled to any paid leave?
$1=$ Yes
$2=$ No
3
$=$ Don't Know
4.8

Does your employer pay UIF contributions for you?

| $1=$ YES | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ DON'T KNOW | 3 |

4.9 Are you entitled to medical aid benefits from your employer?

$$
\begin{align*}
& 1 \text { = YES }  \tag{array}\\
& 2=\text { No } \\
& 3=\text { Don'T KNow }
\end{align*}
$$

Does your employer deduct income tax
(PAYE / SITE) from your salary/wage?

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No}
\end{aligned}
$$

| 1 |
| ---: |
| 2 |

$$
3 \text { = Don’T Know }
$$

Are you employed on the basis of..........

$$
\begin{array}{l|l|}
\hline 1 \text { = A written contract? } & 1 \\
\hline 2=\text { A verbal agreement? } & 2 \\
\hline
\end{array}
$$

Is the contract/agreement of a
$1=$ Limited duration?
$2=$ Permanent nature?
$3=$ Unspecified duration?

## FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)



FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

| 4.15 | Is your place of work $\qquad$ <br> 1 = National/Provincial/Local government? <br> 2 = Government controlled business (e.g. Eskom,/Telkom)? <br> 3 = A private enterprise? <br> $4=$ Non-profit organisation (NGO/CBO)? <br> 5 = A private household? <br> 6 = Don't Know | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \\ & 5 \\ & 6 \end{aligned}$ |
| :---: | :---: | :---: |
| 4.16 | How many employees are there at your place of work? $\begin{aligned} & 01=0 \\ & 02=1 \\ & 03=2-4 \\ & 04=5-9 \\ & 05=10-19 \\ & 06=20-49 \\ & 07=50 \text { Or MORE } \\ & 08=\text { Don't Know } \end{aligned}$ | $\begin{aligned} & 01 \\ & 02 \\ & 03 \\ & 04 \\ & 05 \\ & 06 \\ & 07 \\ & 08 \end{aligned}$ |
| 4.17 | Is your place of work...... <br> $1=$ In the formal sector? <br> $2=$ In the informal sector? <br> 3 = Private household? <br> 4 = Don't Know <br> Formal sector employment is where the business, institution or private individual is registered in someway with the government or statutory bodies to perform the activity. Registration may involve collecting taxes (e.g. PAYE), making UIF contributions or having a business licence. <br> Informal sector employment is where the business or private individual is not registered with government or any statutory body in any way. | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \end{aligned}$ |
|  |  |  |

## FOR ALL EMPLOYED PERSONS

Ask for those with one job (Options 2 and 3
in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... |  |
|  | Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

Ask for those with more than one job (Option 1 in Q 4.1)


| 4.22 | Last week, would you have liked to work <br> more hours than you actually worked, <br> provided the extra hours had been paid? |  |
| :--- | :--- | :--- |
|  | $\left.\begin{array}{l}1=\text { YES, in the current job } \\ 2=\text { YES, in taking an additional job } \\ 3=\text { YES, in another job with more hours } \\ 4=\text { No } \\ 5=\text { Don'T KNow }\end{array}\right\}$ | End of interview for this <br> person |
| 4.23 | How many additional hours could you <br> have worked last week? | 4 |

4.24 Do you want to work more hours at your current rate of pay?

$$
\begin{align*}
& 1 \text { = YES }  \tag{1}\\
& 2=\text { No } \\
& 3=\text { Don'T KNow }
\end{align*}
$$2

If extra work became available, would you be able to start such work in the next four weeks?

| $1=$ Yes | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| 3 = Don't Know | 3 |



INTERVIEW START TIME

## SECTION 2

This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} 2.2 \\ & 2=\text { No } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\left.\begin{array}{rl} 1 & =\text { YES } \\ 2 & =\text { No } \\ 3 & =\text { Don'T KNOW } \end{array}\right\} \quad \rightarrow \text { Go to } \mathbf{Q} 2.4$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week.... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No <br> 1 2 <br> 1 2 |

INDIVIDUAL 6

## 2.5

In the last week, even though you did not do any work for pay, profit or did not help without pay in a household business, $\qquad$
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
> If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, crèche businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?

$$
\rightarrow \quad \text { Go to Q } 2.6
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

2.7 What was the main reason you were absent from your job/business in the last week?

| $01=$ Health Reasons | 01 |
| :---: | :---: |
| $02=$ Vacation Leave | 02 |
| $03=$ Caring For Family Or Others (Except Maternity/Paternity Leave) | 03 |
| $04=$ Maternity or Paternity Leave | 04 |
| $\begin{aligned} 05= & \text { Other Family/Community } \\ & \text { Obligations (Funerals, Meetings) } \end{aligned}$ | 05 |
| $06=$ Strike/Stay-Away/Lockout | 06 |
| 07 = Problems With Transport | 07 |
| $08=$ Bad Weather | 08 |
| 09 = Study Or Training Leave | 09 |
| $10=$ Unrest (Violence) | 10 |
| 11 = Temporarily Laid Off/Reduction In Economic Activity | 11 |
| $12=$ Seasonal Work $\rightarrow$ Go to Q 3.1 | 12 |
| 13 = Start A New Job/Business At A | 13 |

13 = Start A New Job/Business At A
Definite Date In The Future
$\rightarrow$ Go to Q 3.1
14 = Other Reason, specify

For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

## This section covers unemployment and economic inactivity for persons aged 15 years and above

3.1

In the last four weeks,......
a) Were you looking for any kind of job?

$$
\begin{aligned}
& 1=\text { YES } \rightarrow \text { Go to Q } 3.2 \\
& 2=\text { No }
\end{aligned}
$$

b) Were you trying to start any kind of business?

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 3}
\end{aligned}
$$

$$
1
$$2

3.2 In the last four weeks what have you done to search for work or to start a business?

Mark all applicable options
01 = Waited/Registered At Employment
Agency/Trade Union
$02=$ Enquired At Workplaces, Farms, Factories Or Called On Other Possible Employers

03 = PLaced/Answered Advertisement(s)
04 = Searched Through Job
Advertisement(s) / Searched The Internet
$05=$ Sought Assistance From Relatives Or Friends

06 = Looked For Land, Building,
Equipment Or Applied For Permit To Start Own Business Or Farming

07 = Waited At The Street Side Where
Casual Workers Are Found
08 = Sought Financial Assistance To Look For Work Or Start A Business
09 = ОтнеR, specify
$10=$ Nothing $\rightarrow$ Go back to $\mathbf{Q} 3.1$
$\rightarrow$ Go to Q 3.6
3.3 Was this because you had already arranged to take up a job or to start a business at some later date?
$1=$ Yes $\rightarrow$ Go to $\mathbf{Q} 3.6$
$2=\mathrm{No}$
3.4 Would you have liked to work for pay, profit or to help without pay in a household business last week?

$$
\begin{align*}
& 1=\text { Yes } \rightarrow \text { Go to } \mathbf{Q} 3.8  \tag{1}\\
& 2=\text { No }
\end{align*}
$$

2
3.5 What was the main reason you did not want to work last week?

| $1=$ Scholar Or Student | 1 |
| ---: | ---: |
| $2=$Housewife/Homemaker (Family <br>  <br> Considerations/Child Care) | 2 |
| $3=$ Health Reasons | 3 |
| $4=$ Retired Or Too Old For Work | 4 |
| $5=$ No Desire To Work | 5 |
| $6=$ Too Young To Work | 6 |
| $7=$ Other, specify | 7 |

$\rightarrow$ Go to Q 3.12
3.6 For how long have you been without work and trying to find a job or start a business?

$$
\begin{array}{l|l}
01=\text { Less Than } 3 \text { Months } & 01 \\
02=3 \text { Months }- \text { Less Than } 6 \text { Months } & 02 \\
03=6 \text { Months }- \text { Less Than } 9 \text { Months } & 03 \\
04=9 \text { Months }- \text { Less Than } 1 \text { Year } & 04 \\
05=1 \text { Year - Less Than } 3 \text { Years } & 05 \\
06=3 \text { Years }-5 \text { Years } & 06 \\
07=\text { More Than } 5 \text { Years } & 07 \\
08=\text { Don't Know } & 08
\end{array}
$$

3.7 What was your main activity before you started looking for work?

$$
\begin{equation*}
1 \text { = Working } \tag{1}
\end{equation*}
$$

$2=$ Managing A Home
3 = Going To School
4 = Other, specify
4

| 3.8 | What was the main reason why you did not try to find work or start a business in the last four weeks? <br> $01=$ Awaiting The Season For Work <br> $02=$ Waiting To Be Recalled To Former Job <br> 03 = Health Reasons <br> $04=$ Pregnancy <br> $05=$ Disabled Or Unable To Work (Handicapped) <br> $06=$ Housewife/Homemaker (Family Considerations/Child Care) <br> 07 = Undergoing Training To Help Find | 01 02 03 04 05 06 07 | 3.12 | Have you ever worked for pay or profit or helped unpaid in a household business? <br> Work could be: <br> Formal work for salary, wage, profit or unpaid work in household business; informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\text { No } \quad \rightarrow \quad \text { Go to } \mathbf{Q} 3.18 \end{aligned}$ | 1 2 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Work <br> $08=$ No Jobs Available In The Area <br> $09=$ Lack Of Money To Pay For Transport To Look For Work <br> $10=$ Unable To Find Work Requiring His/HER Skills <br> 11 = Lost Hope Of Finding Any Kind Of Work <br> $12=$ No Transport Available <br> $13=$ Scholar Or Student | 08 09 10 11 12 13 | 3.13 | How long ago was it since you last worked? $\begin{aligned} & 01=\text { Less Than } 3 \text { Months } \\ & 02=3 \text { Months }- \text { Less Than } 6 \text { Months } \\ & 03=6 \text { Months }- \text { Less Than } 9 \text { Months } \\ & 04=9 \text { Months }- \text { Less Than } 1 \text { Year } \\ & 05=1 \text { Year }- \text { Less Than } 3 \text { Years } \\ & 06=3 \text { Years }-5 \text { Years } \\ & 07=\text { More Than } 5 \text { Years } \rightarrow \text { Go to Q } 3.18 \\ & 08=\text { Don't Know } \end{aligned}$ | 01 02 03 04 05 06 07 08 |
|  | $\begin{aligned} & 14=\text { Retired } \\ & 15=\text { Too Old } / \text { Young To Work } \\ & 16=\text { Other Reason, Specify } \end{aligned}$ | 14 15 16 | 3.14 | What was the main reason you stopped working in your last job/business? $\begin{aligned} & 01=\text { Health Reasons } \\ & 02=\text { Caring For Own Children/Relatives } \\ & 03=\text { Pregnancy } \end{aligned}$ | 01 02 03 |
| 3.9 | If a suitable job had been offered, would you have been able to start work last week? $\begin{aligned} & 1=\text { Yes } \rightarrow \text { Go to Q } 3.12 \\ & 2=\text { No } \\ & 3=\text { Don'T KNOW } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |  | ```04 = Other Family/Community ReSponsibllities 05 = Going To School 06 = Lost Job/Job Ended/Laid Off/ Business Sold/Closed Down 07 = Changed Residence``` | 04 05 06 07 |
| 3.10 | If circumstances had allowed, would you have started a business last week? $\begin{aligned} & 1=\text { YES } \rightarrow \text { Go to Q } 3.12 \\ & 2=\text { No } \\ & 3=\text { Don'T KNOW } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |  | ```08 = DIssatisfied With The Job 09 = Retired 10= Other, specify``` | 08 09 10 |
| 3.11 | What was the main reason why you were not available for work last week? ```1 = Scholar Or Student 2 = Housewife/Homemaker (Family Consideration/Child Care) 3 = Health Reasons 4 = Retired Or Too Old For Work 5 = No Desire To Work \(6=\) TOO Young To Work 7 = Other, specify``` | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \\ & 5 \\ & 6 \\ & 7 \end{aligned}$ |  |  |  |

3.15.a What kind of work did you do in your last job/business?

Work includes all the activities mentioned earlier.
Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

3.15.b What were your main tasks or duties in this work?

Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.


CODE BOXES FOR OFFICE USE
3.16.a What was the name of your place of work?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
Write "Own house" or "No fixed location', if relevant.


What were the main goods or services produced at your place of work or its main functions?

Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"


### 3.17

 In your last job/business, were you...1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$2=$ An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?

4 = Helping without pay in a household business?

In the last week,......
a) Were you looking for any kind of job?

$$
\begin{equation*}
1=Y_{E S} \tag{1}
\end{equation*}
$$

$$
\begin{equation*}
2=\mathrm{No} \tag{2}
\end{equation*}
$$

b) Were you trying to start any kind of business?
$1=\mathrm{YES}$
$2=\mathrm{No}$
3.19

How do you support yourself?
a = Did you do odd jobs during the last week?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
c = Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
f = From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
h = Do you receive child support/foster care grants?
i = Do you receive any other welfare grants?
j = Do you have other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q5.0
$\square$

12

12

12

12

12

1

12

12
12

1
12

## SECTION 4

## This section covers main work activity in the last week for persons aged 15 years and above

4.1 In the last week did you have more than one job/business?

| 1 = YES | 1 |
| :--- | :--- |
| 2 = No | 2 |
| 3 = Don'T KNOW | 3 |

If "yes", read out: The questions that follow refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it in the last week.


CODE BOXES FOR OFFICE USE

4.5 In the job/business, that you had during the last week were you...

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$\rightarrow$ Go to Q 4.6

2 = An employer (employing one or more employees)?
$\rightarrow$ Go to Q 4.13

3 = Own-account worker (not employing any employees)?
$\rightarrow$ Go to Q 4.13
$4=$ Helping without pay in a household business?
$\rightarrow$ Go to Q 4.13

FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.6 | Does your employer contribute to any pension/retirement fund for you?$\begin{aligned} & 1=\text { Yes } \\ & 2=\text { No } \\ & 3=\text { Don't KNow } \end{aligned}$ |  |
| :---: | :---: | :---: |
|  |  | 1 |
|  |  | 2 |
|  |  | 3 |
| 4.7 | Are you entitled to any paid leave? |  |
|  | $1=Y E S$ | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.8 | Does your employer pay UIF contributions for you?$\begin{aligned} & 1=\text { YES } \\ & 2=\text { No } \\ & 3=\text { Don'T KNOW } \end{aligned}$ |  |
|  |  | 1 |
|  |  | 2 |
|  |  | 3 |

4.9 Are you entitled to medical aid benefits from your employer?

$$
\begin{array}{l|l|}
\hline 1 \text { = YES } & 1 \\
2=\text { No } & 2 \\
3=\text { Don't Know } & 3
\end{array}
$$

Does your employer deduct income tax
(PAYE / SITE) from your salary/wage?
$1=Y_{E S}$
2 = No 2
3 = Don'T Know
Are you employed on the basis of. $\qquad$

$$
1 \text { = A written contract? }
$$

$2=$ A verbal agreement?
2
4.12 Is the contract/agreement of a.

1 = Limited duration?
2 = Permanent nature?
3 = Unspecified duration?
$\rightarrow$ Go to Q 4.15

## FOR EMPLOYERS, OWN ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSEHOLD BUSINESSES (options 2, 3 and 4 in Q 4.5)

| 4.13 | $\begin{array}{l}\text { Is your business (or household business } \\ \text { where you work) registered for VAT? }\end{array}$ |
| :--- | :--- |

$$
\begin{equation*}
1=\mathrm{YES} \tag{1}
\end{equation*}
$$

$$
2 \text { = No }
$$

$$
3 \text { = Don'T KNow }
$$

$$
3
$$

4.14 Is the business (or household business where you work) registered for income tax?

| $1=$ YES | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ DON'T KNOW | 3 |

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)
4.15 Is your place of work

1 = National/Provincial/Local government? 1
$2=\begin{aligned} & \text { Government controlled business (e.g. } \\ & \text { Eskom,/Telkom)? }\end{aligned}$
3 = A private enterprise? 3

| 4 = Non-profit organisation (NGO/CBO)? | 4 |
| :--- | :--- | :--- |

5 = A private household? 5
$6=$ Don't Know
4.16 How many employees are there at your place of work?

| $01=0$ | 01 |
| :--- | :--- |
| $02=1$ | 02 |
| $03=2-4$ | 03 |
| $04=5-9$ | 04 |
| $05=10-19$ | 05 |
| $06=20-49$ | 06 |
| $07=50$ Or MORE | 07 |
| $08=$ DON'T KNOW | 08 |

4.17 Is your place of work......
$1=\ln$ the formal sector?
$2=$ In the informal sector? 2
3 = Private household?
3
4 = Don'T Know 4

Formal sector employment is where the business, institution or private individual is registered in someway with the government or statutory bodies to perform the activity. Registration may involve collecting taxes (e.g. PAYE), making UIF contributions or having a business licence.

Informal sector employment is where the business or private individual is not registered with government or any statutory body in any way.

## FOR ALL EMPLOYED PERSONS

## Ask for those with one job (Options 2 and 3 in Q 4.1)

| 4.18 | How many hours do you usually work each week? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week, how many hours did you actually work......... <br> Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

Ask for those with more than one job (Option 1 in Q 4.1)

| 4.20 | How many hours do you usually work each week....... |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 1. In your first job/business? <br> 2. In your second job/business? <br> 3. In all other jobs/businesses? <br> Total hours for all jobs/businesses |  |  |  |
| 4.21 | Thinking of each day last week, how many hours did you actually work........... |  |  |  |
|  |  |  | Hours in ...... |  |
|  | Day | First job/ business | Second job/ business | All other jobs/ businesses |
|  | On Monday? |  |  |  |
|  | On Tuesday? |  |  |  |
|  | On Wednesday? |  |  |  |
|  | On Thursday? |  |  |  |
|  | On Friday? |  |  |  |
|  | On Saturday? |  |  |  |
|  | On Sunday? |  |  |  |
|  | Total hours |  |  |  |


| 4.22 | Last week, would you have liked to work more hours than you actually worked, provided the extra hours had been paid? <br> $1=\mathrm{YES}$, in the current job <br> $2=$ YES, in taking an additional job <br> $3=$ YEs, in another job with more hours <br> $4=$ No $\quad$ End of interview for this <br> $5=$ Don't Know $\int$ person | 2 3 4 5 |
| :---: | :---: | :---: |
| 4.23 | How many additional hours could you have worked last week? |  |


| 4.24 | Do you want to work more hours at your current rate of pay? |  |
| :---: | :---: | :---: |
|  | 1 = YES | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |
| 4.25 | If extra work became available, would you be able to start such work in the next four weeks? |  |
|  | 1 = YES | 1 |
|  | 2 = No | 2 |
|  | 3 = Don't Know | 3 |

## 5.0 <br> INTERVIEW END TIME



## Comment

| PERSON NO. | QUESTION NO. |  |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |


[^0]:    CODE BOXES FOR OFFICE USE

[^1]:    CODE BOXES FOR OFFICE USE

[^2]:    CODE BOXES FOR OFFICE USE

